



# 2014 VIRTUAL GENEALOGY FAIR



## *Individual Deceased Personnel File (IDPF)*

**Bryan K. McGraw**

This presentation will highlight the Air Force and Navy mortuary/ casualty files maintained by the National Archives at St. Louis, detailing the IDPFs which are available to the public. The lecturer will also include an overview of the information and documents typically found in these files.

Procedures will also be explained for how to access these records for both on-site and off-site researchers.



# 2014 VIRTUAL GENEALOGY FAIR



## **Bryan K. McGraw**

Access Coordinator & Director  
National Archives at St. Louis

Bryan McGraw joined the National Archives and Records Administration in September 2004 and was selected to his current position in 2012. Mr. McGraw is responsible for the day-to-day operations of one of the largest archives in the United States, employing over 40 personnel with responsibility for the legal custody of nearly 600,000 cubic feet of former military and civilian personnel records--an estimated 50 million files and growing. Mr. McGraw was also responsible for the local planning and oversight for the replacement of the National Personnel Records Center's (NPRC's) facilities in St. Louis, and the planning, execution and relocation of over 4.2 million cubic feet of records and nearly 800 employees to these new facilities.

Mr. McGraw's education includes a Bachelor of Science Degree from Southeast Missouri State University, a Master of Public Administration from the University of Oklahoma, and a Ph.D. (all but the dissertation) in Public Policy from Saint Louis University. He is also a Senior Fellow and graduate of the Partnership for Public Service Excellence in Government Fellowship Program.

# **Individual Deceased Personnel File (IDPF)**

**Bryan K. McGraw**

Access Coordinator & Director  
National Archives at St. Louis

October 30, 2014

# Agenda

- What is an IDPF?
- Record Series Information (Air Force & Navy/Marine Corps)
  - Title
  - Citation
  - OPA Identification/Dates
  - Creating Agencies & Provenance
- Function & Use
- Scope & Content
- Arrangement
- Locating a Record
- Access Restrictions
- Q & A

# What is an IDPF?

- An IDPF is a personnel file created by the military services to document the death of a military member & the related actions associated with the disposition of the remains
- Sometimes called:
  - “Mortuary File” or “Casualty File”
- The National Archives at St. Louis has legal custody of IDPFs of:
  - U.S. Air Force
  - U.S. Navy & Marine Corps
  - U.S. Army (pending – not yet accessioned or relocated to St. Louis)
- Why are these permanent records?
  - Full of genealogical material & information
  - Very useful in family & academic research
  - Can contain surrogate material for military personnel records lost in the 1973 National Personnel Records Center Fire



# Air Force IDPF Record Series Information

- Series Title:
  - US Air Force Individual Deceased Military File (IDPF)
    - ALIAS: Air Force Mortuary File
- Citation:
  - Records of U.S. Air Force Commands, Activities and Organizations, Record Group 342, National Archives at St. Louis
- OPA Identification: N/A
- Date Range: 1940-1973; 273 cubic feet
- Creating Agency & Provenance:
  - Department of Defense, Department of the Air Force, Major Commands, Installations (Wing or Group), Record Group 342.
  - From 1940 to 17 September 1947, records created were part of the U.S. Army, Record Group 319, as part of the Army Air Corps (July 1926 – 20 June 1941), or as part of the Army Air Forces (20 June 1941 – 18 September 1947). These records were accessioned into the larger Air Force IDPF group under RG 342 when the U.S. Air Force was established as a separate military service in 1947



# Air Force IDPF Function & Use

- Air Force created a mortuary file or record on each individual uniformed service member killed while serving
  - Documents specifics of the death & the required actions to complete the case
  - Included both mortuary officer & summary courts martial officer actions:
    - **Mortuary officer:** duties associated with search & recovery, positive identification, preparation of remains for final disposition, arrangements for mortuary/final services, military honors & burial
    - **Summary courts martial officer:** duties associated with closing out personal affairs, collection & disposition of personal property, closing accounts, financial obligations, legal matters
- Can be used as surrogate material for Air Force military personnel records lost in 1973 National Personnel Records Center (NPRC) fire
  - Records affected by fire: Air Force personnel last name Hubbard – Z discharged/retired/killed in service 1947-1963 (~ 75% lost)
- Excellent source for genealogical material
  - Date/place of birth, date of death, addresses, NOK, etc.



# Air Force IDPF Scope & Content

- Contents of these records vary over time
  - 1940s: fairly small in size (dozens of pages)
    - Example: Kinne, John record : aircraft crash in Colorado 1943. Very small despite nature of search & recovery operations
  - 1960s & beyond: much larger files (many dozens of pages)
    - Example: Smith, Stephen record: killed in automobile accident in 1964. Very large record with significant amount of correspondence & forms
- Typical contents (vary):
  - Official & unofficial correspondence, notification to Next-of-Kin (NOK), personal effects inventories, various Army forms (prior to 1948), death certificates, divorce decrees (as applicable), marriage & birth certificates (for proof of NOK), death notices, military orders, burial & honors arrangements & various Air Force & Defense Department Forms:
    - Air Force Form 9: Request for Purchase (mortuary services)
    - Air Force Form 592: Checklist for Deaths Occurring Inside the CONUS
    - Air Force Form 715: Preparation Room History (certificate of actions taken by mortician)
    - And many more...



# Air Force IDPF Arrangement & Locating a Record

- Arrangement:
  - Each deceased member has a separate IDPF filed alphabetically by year of death (complete name)
- Locating a Record:
  - Researchers must provide at least name of person
  - Date of death is important (if known)
  - Parent Air Force Major Command (SAC, TAC, MAC, etc.) (if known)
  - Military base/installation (if known)
- Access Restrictions
  - Subject to Freedom of Information Act (FOIA), Privacy Exemption b(6)
  - 3<sup>rd</sup> Party Social Security Numbers & Addresses must be redacted prior to release (as applicable)



## Air Force IDPF

# Report of Disposition of Remains - 1943

*Transmitted to Denver 21 Aug 43*

HEADQUARTERS LOWRY FIELD  
OFFICE OF THE QUARTERMASTER  
DENVER, COLORADO

In reply refer to: QM 298.3  
X 201-Kime, John F., 2nd Lt, AC

21 August 1943  
(Date)

SUBJECT: Report of Disposition of Remains.

TO: The Quartermaster General, Washington, D.C.

1. In accordance with the provisions of Par. 16, AR 30-1820, 18 March 1931, the following report is submitted covering disposition of remains of 2nd Lt John F. Kime, AC ASN G-683455, 610TH Bomb Squadron, 400 Bomb Gp, Salina, Kansas, deceased, whose death occurred at 1530 PM 28 July 1943 (Date) as the result of an airplane crash 27 miles South of Fort Morgan, Colorado and whose remains were shipped to Curtis Funeral Home, Liberty, North Carolina.

a.	Embalming-----	\$ 25.00
b.	Casket & Shipping Box-----	56.00
c.	Hire of Hearse: <u>ordinary to Crematory Denver</u>	
	Hearse hire for remains from <u>Railroad Station</u> at destination to first place of delivery-----	8.00
	Hearse hire for remains and transportation for immediate relatives to cemetery-----	40.00
d.	Transportation:	
	One first class railroad fare, shipping body from _____ to _____	none
	One first class, round trip railroad fare for attendant, from <u>Denver, Colo.</u> to <u>Greensboro, N.C.</u> -----	84.95
	One pullman fare, for attendant, bus fare <u>Greensboro to Liberty, N. C.</u> -----	1.50 roundtrip
	One pullman fare, for attendant, _____ to _____	none
	Storm Flag-----	3.21
f.	New Clothing-----	none
g.	Recovery of Body-----	none
h.	Minister's Services-----	10.00
i.	Opening and closing grave-----	37.00
j.	Cremation fee-----	

2. The above represents a complete report.

For the Quartermaster:

A. L. WELLS,  
1st Lt, GAC,  
Executive.



## Air Force IDPF

# Escort Instructions - 1943

### INSTRUCTIONS TO ATTENDANTS ACCOMPANYING REMAINS OF DECEASED MILITARY PERSONNEL FOR BURIAL

1. Each attendant will read the following instructions and will acknowledge receipt of their understanding of these instructions by signature below:

The attendant will be at the mortuary designated by the Quartermaster one and one-half hours before train time.

The attendant will not release the Army vehicle that takes him to the funeral home until an employee of the mortuary states that it will not be necessary to use the Army vehicle further and their limousine will be used to carry the attendant to the train.

The attendant will be at the railroad station with the remains one hour previous to departure of the train and have his transportation requests with him, or tickets in their stead.

The attendant will see that the remains are loaded into the baggage car and will see to it that the remains are placed in the baggage car of the new train if he has to change trains at any terminal.

The attendant will remain in the city of interment and attend the funeral, and see that the remains are properly interred.

Just before the casket is lowered into the grave he, the attendant, will take the flag therefrom and, with the aid of another, preferably a comrade in arms, or an Army Veteran, fold the flag according to requirements and present it to the nearest of kin designated.

Attendant will conduct himself as a gentleman, will not impose himself upon the family in any way, and accept their offers as to sleeping accommodations with gracious thanks, and will do all in his power to keep the high regard for the service that is prevalent in the minds of citizens, he being the only representative of the Army.

At all times upon his meeting the family he will speak highly of the deceased, if within his power to do so, or state frankly that he did not know the deceased, but that he understood he was highly thought of both in the organization to which he belonged and throughout the Post generally.

After interment, he will offer his sympathies to the family and thank them for their pleasantries and take his departure.

Upon his return to Lowry Field, he will report to the Chief Clerk in the Quartermaster's office the manner in which the whole case has been handled, so that corrections may be made for future burials if such are needed.

*George T. Shoop*  
(SIGNATURE)  
Capt. A.C.



# Air Force IDPF

# AF Form 715 – Preparation Room History

**PREPARATION ROOM HISTORY**

DATE OF DECEASED: A/30

1. NAME OF DECEASED (Last-First-Middle): WALTERS, HUBERT ERVIN

2. GRADE: A/30

3. SERVICE NO.: AF 14484155

4. SERVICE: Air Force

5. ORGANIZATION AND BASE: 806th Food Sv. Sq, Lake Charles AFB, La.

6. PLACE OF DEATH: Lacassins, 2 mi. east of Lacassins, La. on Hwy U.S. 90.

7. SEX:  MALE  FEMALE

8. COLOR OR RACE:  WHITE  NEGRO  OTHER (Specify)

9. DATE OF DEATH: 27 January 1955

10. HOUR OF DEATH: 1835 hours

11. CAUSE OF DEATH: fractured vertebrae & crushed chest

12. PREDISPOSING CAUSES: None

13. DATE OF SHIPMENT: 28 January 1955

14. MEANS OF SHIPMENT: Rail

15. DELAYS ENCOUNTERED: None

**AUTOPSY**

CRANIAL:  THORACIC:  ABDOMINAL:

VESSELS LESIONED FOR PROMPT LOCATION: YES  NO

**EMBALMING DATA**

16. EMBALMER'S ANALYSIS OF CONDITION OF REMAINS PRIOR TO TREATMENT

EMACIATION	ECCHYMOSIS	MAGGOTS	EDEMA	SKIN LIP	PURGE	POST-MORTEM STAINS
DISTENSION	DISCOLORATION	ULCERATION	BURNS	FRACTURES	ODORS	LACERATIONS

17. REMARKS:

**ANATOMICAL DIAGRAM** (Complete diagram showing specific location of condition of remains. See item 11, above.)

ANTERIOR VIEW: COMMENTS:

POSTERIOR VIEW: COMMENTS:

18. TYPE OF CASE:  A  B  C

19. DATE AND HOUR EMBALMING INITIATED: JANUARY 27, 1955 7:15 PM

20. DATE AND HOUR EMBALMING COMPLETED: JANUARY 27, 1955 11:45 PM

21. INJECTION PORTS

ARTILLARY	VENOUS	CARDIO	OTHER (Specify)	ARTILLARY	VENOUS	CARDIO	OTHER (Specify)
<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input type="checkbox"/> R <input type="checkbox"/> L	<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input checked="" type="checkbox"/> R <input checked="" type="checkbox"/> L	<input type="checkbox"/> R <input type="checkbox"/> L

22. AMOUNT OF DRAINAGE

EXHIBIT	GOOD	FAIR	POOR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

23. HYPODERMIC INJECTIONS: ENTIRE TRUNK - LT & RT SHOULDERS

24. CHEMICALS USED

TYPE	QUANTITY OF CHEMICAL	DENEGATED (P)	TYPE	QUANTITY
PREPARATION	16		JABBERING COMPOUND	1 oz
INTERNAL	64		SEALER	1/2 oz
CONJUNCTION	48		BLEACH	
CAVITY			GERMICIDE	

25. OTHER TREATMENTS:

AF FORM 715 REPLACES DA AND FORM 15-15, 1 JUN 50, AND DA FORM 15-15, 1 MAR 48, WHICH ARE OBSOLETE IN THE USA. 16-10329-1

REMARKS: (Include steps taken to correct conditions in item 16)

MEANS OF REMAINS AFTER TREATMENT: MEANS OF 6-POINT INJECTION AND HYPODERMIC IN THOSE AREAS NOT REACHED ARTERIALLY.

26. EMBALMING TREATMENT:  SATISFACTORY  POOR

27. NAME OF RECEIVING FUNERAL DIRECTOR: [Signature]

28. ADDRESS OF RECEIVING FUNERAL DIRECTOR: 517 BROAD ST., LAKE CHARLES, LA.

29. LICENSE NO.: E-1087

30. DATE SIGNED: JAN. 28, 1955

31. SIGNATURE OF PREPARING EMBALMER: [Signature]

**INSPECTION CHECK LIST**

Inspecting officer's column will be checked prior to shipment of remains. Reprocessing embalmer's column will be checked when remains are received at POE, and is not applicable to same in interior deaths.

INSPECTION OF REMAINS	INSPECTING OFFICER		REPROCESSING EMBALMER	
	YES	NO	YES	NO
CLEANSED AFTER EMBALMING TREATMENT				
HAIR TRIMMED AND TRIMMING HAIR IN EARS AND NOSE				
NO RAZOR BURNS PRESENT				
HAIR AND CLEANED. STAINS REMOVED FROM HANDS AND NAILS				
CUTICULARS AND ULCERATIONS PROPERLY SEALED				
LARVAL TREATED AND DESTROYED				
ORBITS REMOVED				
ALL PREPARED AND PRESERVED				
HANDS NORMAL IN APPEARANCE				
TEETH APPEAR NATURAL				
INSPECTION OF CASSET, SHIPPING CASE, AND CLOTHING				
IN PROPER PLACE. (Intraoral and contact)				
INS ON REMAINS				
SEAL AND PROPERLY FITTED				
COMFORT AND EXPOSED				
SEAL AT DESTINATION				
INSIDE OF CASSET CLEAN AND ENGRAVED				
LOOSE AND/OR SEALED				
E CASE COMPLY WITH SPECIFICATIONS				
INS AND UNWRAPPED				
ACCOMPANY REMAINS				
FILE SHIPMENT TO DISE OF INTERIOR. (For correct use only)				

32. REMARKS AND COMMENTS: (For use only if remains were not embalmed at POE)

33. SIGNATURE OF INSPECTING OFFICER: Carl M. Russell, Major, ICAFB, La.

34. SIGNATURE OF PREPARING EMBALMER: Robert G. Hardin, Lt. Col., 806th ABG, ICAFB, La.

DATE: [Blank]

NAME OF PORT OF ENBARCATION: [Blank]

SIGNATURE OF PORT OF ENBARCATION EMBALMER: [Blank]



# Navy IDPF Records Series Information



- Series Title:
  - US Navy Individual Deceased Military File (IDPF)
    - ALIAS: “Navy Mortuary File”, “Navy Casualty File”
- Citation:
  - Records of the Bureau of Naval Personnel, Record Group 024; National Archives at St. Louis
- OPA Identification: 646434, 648038, 648043, 648045, 648049, 648051, 648076, 648076, 648079, 648084, 648087
- Date Ranges: 1907-1970, 1964-1969, 1972-1975; 688 cubic feet
- Creating Agency & Provenance:
  - Department of Defense, Department of the Navy, Bureau of Naval Personnel, Department of the Navy, Bureau of Navigation, Record Group 024
  - Includes both Navy and Marine Corps personnel



# Navy IDPF Function & Use



- Navy created a mortuary file or record on each individual uniformed service member killed while serving
  - Documents specifics of the death & actions to complete the case
  - Included traditional mortuary & summary courts martial officer duties
    - Search & recovery, positive identification, preparation of remains for final disposition, arrangements for mortuary/final services, military honors & burial, closing out personal affairs, collection & disposition of personal property, closing accounts, financial obligations, legal matters
- Complements military personnel record of deceased
  - Navy & Marine Corps records were NOT significantly affected by 1973 NPRC fire
- Excellent source for genealogical material
  - Date/place of birth, date of death, addresses, NOK, etc.



# Navy IDPF Scope & Content



- Like the Air Force IDPFs, the contents of these records vary over time
  - 1940s: fairly small in size (dozens of pages)
    - Lack standardization, high volume of correspondence
  - 1960s & beyond: much larger files (many dozens of pages)
    - More standardized, more use of forms
- Typical contents (vary):
  - Official & unofficial correspondence, notification to Next-of-Kin (NOK), personal effects inventories, death certificates, divorce decrees (as applicable), marriage & birth certificates (for proof of NOK), death notices, military orders, burial & honors arrangements, official message traffic & common forms:
    - Aircraft Trouble Report (Form 339)
    - Report of Casualty (DD Form 1300)
    - Telegrams & Messages (DD Form 173)
    - Claim & Voucher for Death Gratuity Payment (DD Form 397)
    - And many more...



# Navy IDPF Arrangement & Locating a Record

- Arrangement:
  - Each deceased member has a separate IDPF filed alphabetically by year of death (complete name)
- Locating a Record:
  - Researchers must provide at least name of person
  - Date of death is important (if known)
  - If known: military installation and branch of service (Navy or Marine Corps)
- Access Restrictions
  - Subject to FOIA, Privacy Exemption b(6)
  - 3<sup>rd</sup> Party Social Security Numbers & Addresses must be redacted prior to release (as applicable)



## Navy IDPF

# Missing Persons Report, 1944

U.S.N. AUXILIARY AIR FACILITY  
MARTHA'S VINEYARD MASS.  
MEDICAL DEPARTMENT

19 October 1944

Missing Persons Report for VT-10

On 4 October 1944 pilot was making "stinger" runs on the sleeve of tow craft when the pilot of tow plane pulled up into the flight path of the other plane and a midair crash resulted. This crash occurred about fifteen miles southwest of Nantucket Mass. in the ocean. Observers state that none of the personnel escaped from either plane in the air or after they landed in the water.

Names of the missing personnel are:

#### OFFICERS

Arthur Davis FULTON Jr.	Ens. AVN, USNR, 368233
Bailey (N) BADOLEY	Ens. AWN, USNR, 368406

#### ENLISTED

FORD, Charles E.	ARM3c, USN, 312 87 00
DALY, Thomas S.	ARM3c, USNR, 818 34 81
LOVELL, Jr., Charles M.	ACM3c, USN, 300 78 67

DALY and LOVELL were Casu-22 men who were on temporary duty with VT-88.

*F. T. Sherman*  
F. T. SHERMAN,  
Lt. (MC) USN



# Navy IDPF

## Report of Death Telegram, 1944

OUTGOING DISPATCH U.S. NAVAL AUXILIARY AIR STATION  
 MARTHA'S VINEYARD, MASSACHUSETTS

A-Action } Signature  
 I-Information } required  
 X-Del. Copy

DATE 4 OCTOBER 1944

HEADING Q V BV NR 7 MARTHAS VINEYARD MASS CK 54  
 5 OCTOBER GOVT NAVY RUSH (REPORT DELIVERY)

PRECEDENCE  
 PRIORITY  
 CLASSIFICATION  
 PLAIN

FROM COMMAND J C LAWRENCE  
 COMMANDING OFFICER

TO (ACTION)  
 MR AND MRS F B BAGLEY  
 1140 ROSALIND RD.  
 PASADENA 5 CAL.

INFORMATION

DEEPLY REGRET TO INFORM YOU THAT YOUR SON ENS. BAGLEY  
 A-V(N) USNR WAS KILLED IN AN AIRPLANE CRASH AT SEA FIFTEEN  
 MILES SOUTH OF NANTUCKET, MASS. ON OCT. 4 X FURTHER DETAILS  
 WILL FOLLOW X SINCERE SYMPATHY IS EXTENDED TO YOU IN YOUR  
 GREAT LOSS X  
 BT

TOR: 0224/15 DA A--- VT 10

(4) ACTION

TOR	RELEASED	REMARKS	CWO SUPVR	TOD
C. O.	EXEC.	CEL. CLK.	O. O. D.	OPER.
		ASSO.	SUPPLY	NAVAIRPAT
		DIR.	PER. OFF.	A & B
			MAJ. BRS.	NEO.
			COMM. OFF.	PASS. OFF.
				SQUAD
				SQUAD



AIRMAIL

U. S. NAVAL AND MARINE CORPS  
RESERVE TRAINING CENTER  
4201 CHESTER AVENUE  
BAKERSFIELD, CALIFORNIA 93301

IN REPLY REFER TO:

WCM:ye  
1771  
Ser: 77-69  
22 April 1969

From: Commanding Officer, Naval and Marine Corps Reserve Training Center  
4201 Chester Avenue, Bakersfield, California 93301  
To: Chief of Naval Personnel (Pers-G232), Bureau of Naval Personnel  
Washington, D. C. 20370

Subj: CACP DCI Larry Carl Curry, USN, 549 66 73 (Deceased)

Ref: (a) My W. U. Telegram 172206Z Apr 1969

Encl: (1) Four Certified Copies of Order Appointing Guardians of  
Donna Lynn Curry, a Minor

1. As indicated in reference (a), certified copies of the Order Appointing Carl H. and Helen H. Curry Guardians of Donna Lynn Curry, minor daughter of subject deceased member, are forwarded herewith as enclosure (1). It is requested that BUPERS provide copies of this Order to all other appropriate agencies requiring copies.

2. The deceased member's Service Record will be forwarded under separate cover. His Pay Account record was forwarded to the Navy Finance Center, Cleveland, on 10 March 1969, and was receipted for by that command on 14 March 1969. All personal papers and documents, such as Birth Certificates, Marriage Certificates, etc., were forwarded to the deceased's parents, Mr. and Mrs. Carl H. Curry, Rural Route No. 3, Memphis, Missouri 63555, by Certified Air Mail on 17 April 1969. The standard BUPERS CACP Report will be completed and forwarded on this case also.

*W. C. Mc Greevy*  
W. C. MC GREEVY

Copy To:

COMELEVEN(Code 2314), San Diego, Calif.(Less Enclosure)  
COM NWC, China Lake, Calif. (Less Enclosure)

11ND-RTC-5216/1 (REV. 12-64)



## Navy IDPF

## Next-of-Kin Guardianship Order

Pers-G232-mf  
549 66 73  
28 April 1969

Mr. and Mrs. Carl H. Curry  
Route #3  
Memphis, Missouri 63555

Dear Mr. and Mrs. Curry:

Reference is made to the settlement of the affairs of your son, Petty Officer Larry Carl Curry, United States Navy.

The Commanding Officer, Naval and Marine Corps Reserve Training Center, Bakersfield, California, has furnished this office certified copies of the Order appointing you guardians of the member's minor daughter, Donna Lynn Curry.

In view of the foregoing, the enclosed applications for survivor benefits payable by the Veterans and Social Security Administrations should be completed in behalf of Donna Lynn Curry. Also enclosed are two copies of the guardianship papers which should be attached to each claim when filing with the local Veterans and Social Security Offices.

The member's widow is the eligible beneficiary for the death gratuity, unpaid pay and allowances and Servicemen's Group Life Insurance. No action may be taken relative to settlement of these benefits until the condition of Denise Elaine Curry is warrantable.

By direction of the Chief of Naval Personnel.

Sincerely yours,

W. M. EVERETT  
Assistant Head  
Casualty Branch

Encl:

- (1) VA Form 21-534
- (2) Form SA C785
- (3) DD Form 1300-6

Copy to:

- CO, NRTC, QUINCY, ILLINOIS
- CO, USN&MCRTC, BAKERSFIELD, CALIF.
- COMELEVEN (CODE 2314) San Diego, Calif.
- COMNWC, CHINA LAKE, CALIF.



## Navy IDPF

## Correspondence with Next-of-Kin

# Access to IDPFs

- Two ways to obtain access:
  - Visit public research room at Archives Drive (314-801-0850)
    - Appointments are necessary
    - Tues-Friday 7:30 a.m. - 3:45 p.m.
    - We must determine if we have record material & schedule appointment
    - No costs to view record or scan/photograph with your approved equipment
  - Write for photocopy of record
    - National Archives at St. Louis, P.O. Box 37587, St. Louis, MO 63138
    - Fax: 314-801-9187
    - Email: [STL.Archives@nara.gov](mailto:STL.Archives@nara.gov)
    - If we have a record you can purchase a photocopy—we will send you a bill
    - Please do NOT send payment with the request--we will bill you

# Wrap - up

- IDPFs are a rich source of genealogical information
  - Can compliment other record material pertaining to military service
- No two records alike--each is unique as the individual they document
- Army IDPFs (once we have accessioned)
  - Will provide essential record material & insight into records lost in 1973 Fire for those killed in service
  - Will also provide similar material for deceased Army personnel (post 1973 Fire (historically largest portion of U.S. military)
  - Updates will be provided via our web page ([www.archives.gov/st-louis](http://www.archives.gov/st-louis)), social media (Twitter, Facebook) & press release
- Q & A



# 2014 VIRTUAL GENEALOGY FAIR



**Presenter didn't  
get to your question?**

**You may email us at  
*[inquire@nara.gov](mailto:inquire@nara.gov)***